

Australian Citizen Science Association

Minutes of Annual General Meeting

Time: 1:00 AEDST
Date: 23 November 2020
Place: Online via Zoom
Chair: Alice Motion
Minute taker: Michelle Neil

Agenda item 1: Open, Acknowledgement of Country and Welcome

1.1 Chair

Alice Motion was confirmed as Master of Ceremonies / Chair for the meeting.

1.2 Attendees

Name	Position	Participation method
Alice Motion	Host Representative	Zoom
Erin Roger	ACSA Chair	Zoom
Patrick Tegart	ACSA General Member	Zoom
Michelle Neil	Secretary	Phone in
Geoff Garrett	ACSA Patron	Zoom
Jessie Oliver	ACSA member	Zoom
Peter Brenton	ACSA member	Zoom
Darryl Ebenezer	ACSA member	Zoom
Stephanie von Gavel	ACSA Vice Chair	Zoom
John Pring	ACSA-ACT Chair	Zoom
Bill Woods	ACSA community	Zoom
John Rafferty	ACSA member	Zoom
Maxine Newlands	ACSA General Member	Zoom
Cobi Calyx	ACSA General Member	Zoom
Rosalinde Brinkman	ACSA General Member	Zoom
Lisa Evans	ACSA member	Zoom
Katie Irvine	ACSA-SA Chair	Zoom

Ellie Downing	ACSA member	Zoom
Adam Woods	ACSA member	Zoom
Jennifer Loder	ACSA General Member	Zoom
Jen Seevinck	ACSA member	Zoom
Peter Runcie	ACSA member	Zoom
Robert Lawrence	ACSA member	Zoom
Amy Slocombe	ACSA National Coordinator	Zoom
Kade Mills	ACSA-VIC Chair	Zoom
Danielle Northey	ACSA member	Zoom
Marta Botta	ACSA member	Phone in

1.3 Meeting open

The chair declared the meeting open at 13:17 and that a quorum was present.

Agenda item 2: Apologies / Proxies

2.1 Apologies

Andrew Viduka, Fam Charko, Dr Steve Hill, Col Lynam, Sue Bendel

2.2 Proxies

John Pring (for Steve Hill)

Erin Roger (for Col Lynam)

Michelle Neil (for William Mabb)

Agenda item 3: Presentation of previous minutes

3.1 Confirmation of minutes

Motion: That the minutes of the previous AGM be accepted as true and correct.

Moved by: Jenn Loder

Seconded by: Stephanie Von Gavel

Decision: Motion carried

3.2 Matters arising from the previous minutes

There were no matters arising.

Agenda item 4: Association reports

3.1 Chair's Report

Document/s tabled: Chair's Report

Presented by: Erin Roger

Key points:

- Established the ACSA Bushfire working group to identify and promote citizen science initiatives that would enable the broader community to collect data to monitor the recovery after the 2019/ 2020 bushfires and partnered with CSIRO and the Atlas of Living Australia to produce the Citizen Science Bushfire Project Finder.
- Delivered job skills training for our members.
- Produced "Citizen Science and Covid-19", outlining how the Australian community can stay positive, share experiences and contribute to science and learning in the context of COVID-19. This led to a broader article in 'The Conversation' ("How you can contribute to coronavirus research without leaving the house") and follow-on radio interviews and media exposure.
- Australia's first Citizen Science Postage Stamps were released in May 2020 after a proposal was put forward and developed by ACSA.
- Worked with UNESCO to support the development of a UNESCO Recommendation on Open Science.
- Worked with TedEx EarthSchool to help identify opportunities to include COVID-19-appropriate, globally-relevant, citizen science activities as part of Earth School. Citizen science is one quest and features unique interactive citizen science materials to connect kids with nature in diverse ways.
- Partnered with the NSW Natural Resource Commission to prepare a Citizen Science Strategy for their state-wide Forest Monitoring Program.
- Formed a new partnership with the Minderoo Foundation Fire and Flood Resilience Initiative to scale citizen science bushfire monitoring and embed citizen science in broader disaster resilience planning and delivery.
- Helped shape global citizen science growth through participation in initiatives such as the development of the Citizen Science Global Partnership and numerous working groups and forums.
- Awarded the 2019 seed grants as a way of giving back and investing in our members.
- ACSA chapters have held meetings, events and activities and supported other initiatives in their region as they occur. Each chapter has reported back to the Management Committee in our monthly meetings and posted resources on our YouTube Channel.
- Distributed monthly general newsletters and quarterly membership newsletters. Monthly general newsletter subscribers ticked over to 2,000 this year.
- ACSA has once again enjoyed strong media coverage, with both ACSA and its representatives featured in news articles, on radio and in magazines.

Next Steps:

1. Organising a conference for 2021,
2. Ramping up grant and funding applications to ensure our sustainability as an association, and
3. Continuing to advocate and articulate the benefits of a coordinated, inclusive approach to citizen science.

Action required and/or resolutions arising from the report: Nil

- The Chair's report for the year ended 30 June 2020 was taken as carried.

3.2 Treasurer's report

Document/s tabled: Financial Statements (2019/20); Auditor's Report (2019/20)

Presented by: Amy Slocombe

Key points:

- During the financial year there was an overall decrease in equity of \$17,332.58 with ACSA's Total Equity standing at \$55000.33 at the end of the year.
- Membership fees: \$15,488 (15% drop from last year – contributed by COVID)
- Outgoing: Employment \$66,861 remains the highest expenditure
- Reduced requirements for meeting face to face by the MC meant that we spent less than previously for MC meetings.
- Our main challenge is securing funding streams and support our ongoing efforts. Treasurers report will be available online as well as our financial position.

Action required and/or resolutions arising from the report: Nil

- The Treasurer's report for the year ended 30 June 2020 was taken as carried.

3.2 Reviewer's report

Document/s tabled: Reviewer's Report

Presented by: Amy Slocombe (on behalf of Reviewer Alexandra Wilson)

Key points: - "Proper accounting and records have been kept and the review was conducted in accordance with the Act." – Reviewers Report

Action required and/or resolutions arising from the report: Nil

- The Reviewer's report for the year ended 30 June 2020 was taken as carried. Moved by John Pring. Seconded by Patrick Tegart.

Agenda item 5: Guest Speaker

Document/s tabled: Nil

Presented by: Dr Alice Motion

Key points: Thank you to Dr Erin Roger! Presented by Stephanie von Gavel with guest appearance with Dr Geoff Garret.

Agenda Item 6: Election of Management Committee members

Presented by: Erin Roger

Expiring/vacant committee memberships

The terms of appointment for the following people expired or were declared vacant:

- Erin Roger (Chair)
- Stephanie von Gavel (Vice Chair)
- Rosemary Race (Treasurer)
- Michelle Neil (Secretary)
- Patrick Tegart (General Member)

Nominations

Alice advised that nominations in writing were received prior to the meeting for the following people:

- Chair – No nominations
- Vice Chair – Stephanie von Gavel (ACT)
- Secretary – Alysoun Boyle (NSW); Bill Flynn (SA)
- Treasurer – Peter Runcie (NSW)
- General Member – Lisa Evans (WA); John Rafferty (VIC)

Result

An election was held by an online vote. There were 65 valid votes. The following people were elected to the Management Committee:

- Alysoun Boyle, NSW - Secretary
- Lisa Evans, WA – General Member

Agenda item 7: Any Other Business

The Chair invited all those present to raise any matters of relevance that may not have been dealt with on the agenda.

- Public Liability Insurance (*notification that ACSA holds appropriate Public Liability Insurance*)
- There were no other items of business raised.

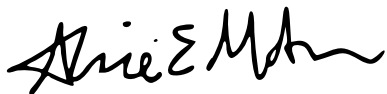
Agenda item 8: Meeting close

The meeting was declared closed at 1:48 PM AEDT Monday 23rd November 2020.

Confirmation of the minutes

These minutes are a true and accurate record of the meeting.

Signed by: Chair of the meeting



Dr Alice Motion

23/11/2020

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(signature)

.....
(name)

.....
(date)