



Australian Citizen Science Association

Minutes of Annual General Meeting

Time: 12:00 AEDT
Date: 29 October 2021
Place: Online via Zoom
Chair: Stephanie von Gavel
Minute taker: Alysoun Boyle

During the meeting, various documents and information were available for all attendees as online slides.

Agenda item 1: Open, Acknowledgement of Country and Welcome

1.1 Chair

Stephanie von Gavel was confirmed as Master of Ceremonies / Chair for the meeting.

1.2 Attendees

Name	Name
John Pring	Professor Stephen Turton
Glenda Wardle	Dr Leigh Stitz
Alice Motion	Fam Charko
Cobi Calyx	Libby Hepburn
Jenn Loder	Jock Mackenzie
Maree Treadwell	Bruce Baker
Annie Lane	John Rafferty
Fiona Benyon	Alysoun Boyle
Alex Chapman	Michelle Neil
Susan Prior	Jessie Oliver
Kylie Andrews	Peter Runcie
Stephanie von Gavel	Jen Seevinck
Janine Bedros	Erin Roger
Adam Woods	Julian O'Shea
Sylvia Clarke	Amy Slocombe

Yaela Golumbic	Bill Flynn
Oliver Knox	Katie Irvine
Darryl Ebenezer	Tahlia Perry
Tony Bartram	Lisa Evans
Maxwell Campbell	Sue Bendel
Paula	

1.3 Meeting open

The meeting Chair declared the meeting open at 12:00pm and confirmed that a quorum was present.

Agenda item 2: Apologies / Proxies

2.1 Apologies

Mike Flattley, Steve Hill, Marta Botta, Linden Ashcroft, Diana Dan, Amandine Schaeffer, Michelle Peterson, Oliver Kelly, James Chong

2.2 Proxies

Erin Roger (for Mike Flattley)

John Pring (for Steve Hill)

Patrick Bonney (for Linden Ashcroft)

Agenda item 3: Presentation of previous Minutes

It was agreed that, during the AGM, voting would be by voices and/or by using the Zoom Chat Facility.

3.1 Acceptance of previous Minutes

Motion: That the Minutes of the previous AGM be accepted as true and correct.

Moved by: Stephanie von Gavel

Seconded by: John Pring

Decision: Motion carried

3.2 Matters arising from the previous Minutes

There were no matters arising.

Agenda item 4: Association reports

4.1 Chair's Report for the year 2020/2021

Document/s tabled: Chair's Report 2020/2021

Presented by: Erin Roger

Key points:

- Growth and interest in Citizen Science remains very strong
- International: ACSA has had heavy engagement in the incorporation of the Global Citizen Science Partnership with the International Institute for Applied Systems Analysis and the UNESCO Open Science Recommendation
- Practical partnerships with NSW Natural Resource Commission; NSW Biodiversity Conservation Trust; Minderoo Foundation; NSW Chief Scientist's Office
- Resources: CitSciOnline (October 2020); Citizen Science and education resource; Citizen Science photo library; You Tube channel (4000+ unique views)
- Advocacy: webinars; talks; radio/print media interviews; advocacy
- Membership: Member and community survey; exclusive viewing of award winning documentary "Picture a Scientist"; monthly and quarterly newsletters; active Chapters in WA, Qld, SA, Vic, ACT and Region (WA re-established 2021)
- CitSciOz2021: this AGM was held during the online CitSciOz2021 conference and the conference was commended by the Chair and by all AGM attendees
- Social media: thank you to Michelle Neil and Ciara Kenneally for maintain ACSA's presence on Linked In, Instagram, Facebook, and Twitter (Facebook page has close to 6000 followers)
- Management Committee: thank you to all Management Committee members and to Andrew Kinsela and Faiza Sayed and everyone else who supports the work of ACSA and of Citizen Science.

Action required and/or resolutions arising from the report: Nil

Motion: That the Chair's Report 2020/2021 be accepted

Proposed by: Stephanie von Gavel

Seconded by: John Pring

Decision: Motion carried without dissent.

4.2 Treasurer's Report

Document/s tabled: Financial Statements (2020/21) and Reviewer's Report (2020/21)

Presented by: Peter Runcie

Key points:

- Established ACSA Consulting
- GST registration granted by ATO
- Improved financial management processes
- New web platform with improved features to operate from 2021/2022
- The Treasurer noted that ACSA is not required to submit for audits; however, it is required to submit for an independent review of its Financial Statements
- Financials: surplus = \$48,263 (income = \$132,493; expenditure = \$84,230)
- COVID-affected drop in memberships and events
- The Treasurer reported that the Reviewer's Report confirmed that proper accounting and records have been kept by ACSA and that the Review was conducted in accordance with the Act.

Thank you to staff, members, funding bodies, and clients.

Action required and/or resolutions arising from the Treasurer's Report: Nil

Motion: That the Treasurer's Report for the year ended 30 June 2021 be accepted
Proposed by: Stephanie von Gavel
Seconded by: John Pring
Decision: Motion carried without dissent.

Both the Chair's Report and the Treasurer's Report are attached to these Minutes and are included in ACSA's Annual Report.

Agenda item 5: Farewell of outgoing committee members and announcement of new committee members

Presented by: Stephanie von Gavel and Erin Roger

Expiring/vacant committee memberships

The terms of appointment for the following people expired or were declared vacant:

- Erin Roger (Chair)
 - Cobi Calyx (General Member)
 - Rosalinde Brinkman (General Member)
 - Maxine Newlands (General Member)
 - Jennifer Loder (General Member)
 - Dr Geoff Garret AO (Patron)
- All attendees demonstrated their thanks to the outgoing Chair vocally and/or through the Zoom Chat facility.
- The outgoing Chair thanked the other outgoing members of the Management Committee for their commitment and support for ACSA. The thanks were endorsed by meeting attendees.
- The outgoing Chair also thanked ACSA's outgoing Patron, Geoff Garrett AO, commending him as a strong and committed supporter of Citizen Science and of ACSA.

Nominations and incoming members of the Management Committee

Stephanie von Gavel advised that six written nominations were received prior to the meeting and that all nominees were appointed to the Management Committee. The following incoming members were congratulated on becoming Directors:

- Chair – Annie Lane AO (NSW)
- General Member – James Chong (Victoria)
- General Member – Darryl Ebenezer (Qld)
- General Member – Jock Mackenzie (Qld)
- General Member – Dr Leigh Stitz (Qld)
- General Member – Professor Steve Turton (Qld)

All incoming members were invited to speak to the meeting.

Agenda item 7: Other business

1. **Public Liability Insurance:** Stephanie von Gavel advised that ACSA holds appropriate Public Liability Insurance
2. **Proposed amendment to ACSA constitution:** The proposed amendment to ACSA's constitution would enable ACSA to establish a public fund for environmental purposes, making ACSA eligible for ATO Deductible Gift Recipient (DGR) status, and affecting future donations from individuals and organisations. The proposed amendment was available as part of the AGM papers and is attached to these Minutes.
3. **Special resolution:** That the meeting accept the proposed amendment to ACSA's constitution to establish a public fund with Deductible Gift Recipient status

Questions were invited about the proposed amendment. No questions were raised and the following motion was put to the meeting:

Motion: That the proposed constitutional amendment be accepted.

Proposed by: Stephanie von Gavel

Seconded by: John Pring

Decision: Motion carried without dissent

Stephanie von Gavel noted that, as a result of the constitutional amendment, the revised constitution would be uploaded to ACSA's website. Also, that there would be flow-on changes to ACSA's Articles of Association, and notice of the changes would be given to all relevant bodies.

Agenda item 8: Meeting close

The meeting was declared closed at 12:30pm AEDT Friday 29th October 2021.

Confirmation of the Minutes

These Minutes are a true and accurate record of the meeting.

Signed by: Chair of the meeting



.....
(signature)

Stephanie von Gavel

.....
(name)

4/11/2021

.....
(date)