



## Annual General Meeting (AGM) Agenda

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|---------------|---|
| <b>Date:</b>  | <b>Thursday 23rd November 2023</b>  |
| <b>Time:</b>  | <b>AGM will commence at 13:25 and end at 13:55 AEST (QLD time)</b>  |
| <b>Place:</b> | <b>Innovation Centre Auditorium, University of the Sunshine Coast and teleconference (as feasible)</b>                                      |
| <b>RSVP:</b>  | <b>Please submit <a href="#">this online form</a> to RSVP (or alternatively to indicate your intent to send a proxy or send an apology)</b> |

| <b>Item</b> | <b>Description</b>   | <b>Responsible</b> |
|-------------|--|--------------------|
| 1           | Welcome, Acknowledgement of Country, and introductions   | Chair              |
| 2           | Apologies & proxies  | Chair              |
| 3           | Acceptance of minutes from the previous AGM  | Chair              |
| 4           | Review of actions from previous annual general meeting   | Chair              |
| 5           | Chair's report   | Chair              |
| 6           | Treasurer's report and financial statements  | Treasurer          |
| 7           | Questions to Management Committee members  | Chair              |
| 8           | Proposed Resolutions   | Chair              |
| 8.1         | ACSA completes QWaLC 2024 Annual Members Survey ensuring insurance for the following policies: Personal Accident; Primary Liability and Protector Liability are renewed. | Secretary          |
| 9           | Acceptance of Financial Statements   | Treasurer          |
| 10          | Acceptance of Annual Report  | Chair              |
| 11          | Appointment of and questions to the auditor  | Treasurer          |

|    |   |                                      |
|----|---|--------------------------------------|
| 12 | Endorsement of Management Committee Members<br>Farewell to outgoing members | Secretary as<br>returning<br>officer |
| 13 | Endorsement of Office Bearers   |                                      |
| 14 | Meeting close   | Chair                                |