



12th Annual General Meeting (AGM) Minutes

Date:	Tuesday 14th October 2025
Time:	AGM will commence at 14.00 and end at 14:30 AEDT (VIC)
Place:	The Forum 1, Melbourne Connect at #CitSciOz25 Or Online

Item	Description
1	<i>Welcome, Acknowledgement of Country, and Introductions</i> We acknowledge the Traditional Owners and their custodianship of the land on which we are meeting. We pay our respects to Indigenous Elders past, present and emerging and recognise the strength, resilience and capacity of all Aboriginal and Torres Strait Islander people
2	Attendance, Apologies & Proxies 2.1 Attendance: As per web spreadsheet and Conference registration sheet. 2.1 Apologies: Secretary table the following apologies from members: Rosemary Race, Chritina Potts, Lisa Evans, Liz Goldsmith, Amba Rao (not Member) Bernadette Cheesman Motion: 'that the apologies be accepted.' Moved: ML Gittins; Seconded: D Ebenezer CARRIED 2.2 Proxy: The secretary tabled that there were no proxies.
3	Minutes from Previous Annual General Meeting 3.1 Annual General Meeting 20 November 2024 The Secretary tabled the minutes of the previous Annual General Meeting held 20 November 2024, circulated via email to all members. Motion: 'that the minutes of 20 November 2024 be accepted.' Moved: ML Gittins; Seconded: M Niel CARRIED
4	Actions from previous Annual General Meeting 4.1 Actions: The secretary tabled the following actions as completed.

	<table><tr><th>2024 AGM Actions arising from 20 November 2024</th><th>Status</th></tr><tr><td>6.1.1 Action: Financial Statement be submitted to ACNC.</td><td>√</td></tr><tr><td>6.2.1 Action: Auditor to be confirmed.</td><td>√</td></tr><tr><td>8.1.1 Action: Information regarding the new management committee is communicated to the relevant bodies.</td><td>√</td></tr><tr><td>8.1.2 Action: Information regarding retirements to be updated on the Management Committee membership document.</td><td>√</td></tr><tr><td>9.1.1 Action: Information regarding the new office-bearers for 2024/2025 is communicated to the relevant bodies.</td><td>√</td></tr><tr><td>10.1.1 Action: ACSA completes QWaLC 2025 Annual Members Survey.</td><td>√</td></tr><tr><td>11.1.1 Action: Annual Report to be on web page, circulated to relevant bodies and communities.</td><td>√</td></tr></table>	2024 AGM Actions arising from 20 November 2024	Status	6.1.1 Action: Financial Statement be submitted to ACNC.	√	6.2.1 Action: Auditor to be confirmed.	√	8.1.1 Action: Information regarding the new management committee is communicated to the relevant bodies.	√	8.1.2 Action: Information regarding retirements to be updated on the Management Committee membership document.	√	9.1.1 Action: Information regarding the new office-bearers for 2024/2025 is communicated to the relevant bodies.	√	10.1.1 Action: ACSA completes QWaLC 2025 Annual Members Survey.	√	11.1.1 Action: Annual Report to be on web page, circulated to relevant bodies and communities.	√
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5	Chair's report A. Lane read and tabled her report. Motion: ' that the chair's report be accepted.' Moved: A Lane; Seconded; S Turton CARRIED																
6	Treasurer's report and Financial statements <i>6.1 End-of-Year Financial Report</i> The Treasurer tabled the End of Year as of June 30 th , 2025, with total Members Funds of \$201,940.33 Assets primarily consist of \$191,699.50 in cash and \$10,240.83 in receivables owing.as was circulated by email. Motion: 'that the audited report be accepted.' Moved: D Ebenezer; Seconded: ML Gittins CARRIED 6.1.1 Action: Financial Statement be submitted to ACNC.																
	<i>6.2 Appointment of the auditor</i> The treasurer discussed who would audit the ACNC accounts for the 2025/2026 financial year. Motion: 'that John Gosper Audit and Assurance Pty Ltd as ACSA auditor for 2025/2026 financial year.' Moved: D Ebenezer; Seconded: B Schultz CARRIED 6.2.1 Action: Auditor to be confirmed.																
	6.3 Bank Signatories 2025/26 Motion: that executive members Stephanie von Gavel chair, Bridie Schultz Vice chair, Alice Howe Treasurer and Mary-Lou Gittins as Secretary be signatories for ACSA Bank Australia Community Access account # 12188619 starting 2025/2026. Moved by D Ebenezer seconded by S von Gavel CARRIED 6.3.1 Action: New executive members to register with Bank of Australia.																
7	<i>Questions to Management Committee members</i> There were no questions from the floor.																

	S von Gavel presented a gift and gave a vote of thanks to A Lane recognising her work as chair over the past four years and the great work she had completed. As chair of the 2024/2025 ASCA Management Committee A Lane declared all Executive positions open and stepped down as chair. The Secretary then Chaired the 2025/2026 Elections.																											
8	Election of ACSA Management Committee Members 8.1 Expiring/vacant committee membership/positions: The following people retired or terms of appointment expired for 2024/2025: General Members: Bridie Schultz Steve Turton Larissa Braz Sousa Chair: Annie Lane Bridie Schultz Steve Turton Larissa Braz Sousa renominated for another term. Annie Lane retired from ASCA. Nominations: Membership of ASCA were invited to nominate for the following vacant positions: Chair, Treasurer and 3 General Member positions. The following nominations were received in writing prior to the meeting. As positions were filled no election was required. <table><tr><th>2025/2026 Vacancies</th><th>Nominations Received</th><th>Outcome</th></tr><tr><td>Chair</td><td>Stephanie von Gavel</td><td>√</td></tr><tr><td>General Member</td><td>Bridie Schultz</td><td>√</td></tr><tr><td>General Member</td><td>Steve Turton</td><td>√</td></tr><tr><td>General Member</td><td>Larissa Braz Sousa</td><td>√</td></tr><tr><td>General Member</td><td>Sunny Sanderson</td><td>√</td></tr><tr><td>General Member</td><td>Tracey Benson</td><td></td></tr><tr><td>General Member</td><td>Abigail Hills</td><td></td></tr><tr><td>Chapter Chairs</td><td>New South Wales, Western Australia, South Australia, Victoria, Australian Capital Territory and Queensland.</td><td>√</td></tr></table> Motion: ‘that nominations and resignations be accepted.’ Moved: ML Gittins; Seconded M Niel CARRIED 8.1.1 Action: Information regarding the new management committee is communicated to the relevant bodies. 8.2 2025/26 ACSA Management Committee Endorsement of 2025/26 ACSA Management Committee Stephanie von Gavel Mary-Lou Gittins Darryl Ebenezer Bridie Schultz Michelle Neil Steve Turton Lisa Evans Larissa Braz Sousa Jessie Longmuir Alice Howe Laura Skates	2025/2026 Vacancies	Nominations Received	Outcome	Chair	Stephanie von Gavel	√	General Member	Bridie Schultz	√	General Member	Steve Turton	√	General Member	Larissa Braz Sousa	√	General Member	Sunny Sanderson	√	General Member	Tracey Benson		General Member	Abigail Hills		Chapter Chairs	New South Wales, Western Australia, South Australia, Victoria, Australian Capital Territory and Queensland.	√
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	Sylvia Clarke Pat Bonney Daniel Harris-Pascal Abigail Hils Tracey Benson Sunny Sanderson Motion: That 2025/26 ACSA Management Committee be endorsed. Moved by ML Gittins seconded by D Ebenezer Carried 8.1.2 Action: Information regarding retirements to be updated on the Management Committee membership document.										
9	Executive Committee <table border="1"> <thead> <tr> <th>Position</th><th>Person</th></tr> </thead> <tbody> <tr> <td>Chair</td><td>Stephanie von Gavel</td></tr> <tr> <td>Vice Chair</td><td>Bridie Schultz</td></tr> <tr> <td>Secretary</td><td>Mary-Lou Gittins</td></tr> <tr> <td>Treasurer</td><td>Alice Howe</td></tr> </tbody> </table> Motion: 'that the 2025/2065 Executive Committee be accepted.' Moved: ML Gittins Seconded: S von Gavel CARRIED 9.1.1 Action: Information regarding the new office-bearers for 2025/2026 is communicated to the relevant bodies.	Position	Person	Chair	Stephanie von Gavel	Vice Chair	Bridie Schultz	Secretary	Mary-Lou Gittins	Treasurer	Alice Howe
Position	Person										
Chair	Stephanie von Gavel										
Vice Chair	Bridie Schultz										
Secretary	Mary-Lou Gittins										
Treasurer	Alice Howe										
10	General Business 10.1 Insurance Policies provided by QWaLC Membership Secretary tabled the following information regarding current policies held by ACSA due to membership of Qld Water and Land Carers: Accident Insurance, Public Liability Insurance, Professional Indemnity Insurance. 10.2 QWaLC 2026 Annual ACSA Membership Renewal to be completed by secretary in February 2026. 10.2 Action: QWaLC 2026 Annual ACSA Membership Renewal to be completed by secretary. 10.3 Remunerations: ACSA for the 2024/2025 financial year has made payment of \$3000 in the form of remunerations to ACSA Management committee. 10.4 Endorse 2024/2025 Annual Report Annual Report is available on the ACSA website. Chair tabled Annual Report 10.4.1 Action: Annual Report to be circulated to relevant bodies and communities.										
11	Guest Speaker: Dr Jack Nunn, Director and Founder, Science for All										

	Bio: Jack Nunn's research area is in creating and evaluating equitable and ethical ways for people to get involved in all aspects of research and science. Dr Jack Nunn is the Director of the charity 'Science for All'. He has worked for over 15 years to create, report and evaluate equitable and ethical ways for people to get involved in all aspects of research and science across multiple disciplines. Jack has been an investigator on multiple research projects, working to involve people in all stages of research. He completed a PhD at La Trobe University in 2022 exploring 'Genomics Research and Involving People' and has worked for charities and universities in multiple countries, and continues to work to support the public to shape future research. From 2022-2024, Jack was the Public Involvement Strategic Lead at La Trobe University (part-time, fixed-term). TOPIC: Improving citizen science: A co-created discussion paper with researchers and the public. Chair thanked Jack for his interesting talk and wished him all the best. Then closed the meeting and thanked those who attended.
12	Meeting close 2.35 pm

Chair

Secretary


12th Annual General Meeting (AGM)

Venue: The Forum 1, Melbourne Connect at #CitSciOz25 Or Online
Time: 13.45 - 14.30 pm AEDT (Vic)

In signing the form, you confirm that you have:
I agree/disagree that ASCA may use photos taken of me during the
Event for non-commercial promotional purposes. I agreed to disclose
any relevant medical conditions or injuries.



**Australian
Citizen Science
Association**

Name:	Sign	Arrival	Leave	Photo Y/N
Laura Skate)		1:38		✓
Arjunand B		1:40		✓
Shirley		1:40		✓
Tracey		1:45		✓
Sylvia		1:45		✓
Paul		1:45		✓
David		1:44		✓
Barbara		1:45		✓
Patricia		1:45		✓
Paul		1:46		✓
Steve		1:46		✓
Frank		1:46		✓
Jessie		1:48		✓
Leisa		1:45		✓
Adrian		1:45		✓
Eva		1:48 PM		✓
Michelle		1:52 PM		✓
Leah		1:50		✓
Julia		"		✓
Sue		1:50		✓
Sarah		1:54		✓
Katrina		1:55		✓
Tracey		1:55		✓
Martin				✓

Mary-Lou Gittins

Your first name	Your last name	Are you a current financial member of ACSA?	Would you like to...
Andrea	Mason	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Test Andrea	Mason	Yes	Indicate your intent to appoint a proxy to attend the AGM on your b
Rosemary	Race	renewing membership	Send a formal apology letting us know you are unable to attend the
Alice	Howe	Yes	Attend the ACSA AGM online
Lindy	Orwin	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Colin	Lynam	Yes	Attend the ACSA AGM online
Stuart	Harris	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Sunny	Sanderson	Yes	Attend the ACSA AGM online
Sue	Sargent	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Larissa	Braz Sousa	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Christina	Potts	Yes	Send a formal apology letting us know you are unable to attend the
Bernadette	Cheesman	Yes	Attend the ACSA AGM online
Jessie	Oliver	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Mary-Lou	Gittins	Yes	Attend the ACSA AGM online
Daniel	Harris-Pascal	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Alice	Howe	Pro bono	Attend the ACSA AGM online
Lisa	Evans	Yes	Send a formal apology letting us know you are unable to attend the
Maree	Treadwell	Yes	Attend the ACSA AGM online
Katie	Irvine	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Bridie	Schultz	Yes	Attend the ACSA AGM online
Darryl	Ebenezer	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
James	Finlay	Not sure, don't think so	Attend the ACSA AGM online
Jack	Nunn	Director of Science for All	Attend ACSA AGM as a delegate at #CitSciOz25
Sovan	Acharya	Citizen scientist	Attend the ACSA AGM online
Sunny	Sanderson	Yes	Attend the ACSA AGM online
Liz	Goldsmith	Yes	Send a formal apology letting us know you are unable to attend the
karen	dahlitz	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Arjumand Banu	Khan	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Hugh	Pitty	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Amba	Rao	No.	Send a formal apology letting us know you are unable to attend the
Wendy	Turton	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Nadiah	Roslan	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Bernadette	Cheesman	Yes	Send a formal apology letting us know you are unable to attend the
Alex	Romano	Yes	Attend ACSA AGM as a delegate at #CitSciOz25
Maree	Treadwell	Yes	Attend the ACSA AGM online